

**STATE OF NORTH DAKOTA  
DEPARTMENT OF HUMAN SERVICES**

**RFP for Fiscal Agent Services for Self-Directed Supports Waivers  
RFP # 325-06-20-012**

**QUESTIONS AND ANSWERS**

- 1. How many enrolled consumers would there be?** It is unknown how many consumers will be served July 2006. The waiver application estimated that within 12 months of self directed supports services being available, 175 consumers will be receiving supports. This includes individuals in the Self Directed Supports for Families and Self Directed Supports for Adults Medicaid Waivers. More information regarding estimated participation is available in the waiver documents posted on the North Dakota Department of Human Services website at <http://www.nd.gov/humanservices/services/disabilities/dd.html>.
- 2. What is the dollar amount that the Fiscal Agent will cash flow?** Each consumer's budget will be individualized. The budget limitations are specified in the waiver documents posted on the North Dakota Department of Human Services website at <http://www.nd.gov/humanservices/services/disabilities/dd.html>.
- 3. Will a separate audit be required for the Fiscal Agent services (i.e., an agreed upon procedures audit) or will an overall financial audit of the entire agency suffice?** An overall audit will be acceptable if Self Directed Supports information can be extracted.
- 4. Please explain the potential effect becoming the Fiscal Agent would have regarding North Dakota Administrative Code 75-04-05-11.1.K on the current provider of DD services. Will a separate cost report need to be filed related to Fiscal Agent services or will the current DD cost report for the agency suffice for ND Administrative Code 75-04-05-11.1.K?** Fiscal Agent services will be provided via contract with the Department of Human Services, which will be separate from traditional DD budgeting/reimbursement practices. The contracted agency will need to ensure that there is no conflict of interest between Fiscal Agent services they provide and other support services offered through their agency, which might be similar to those within Self Directed Supports.